

WREXHAM CITY BOARD

Agenda

11th June 2025, 9:30am to 11:30am at Wrexham University, Plas Coch Campus, room B09.

- We urge everyone to attend in person: it will not be possible to join this meeting online.
- In the meetings, AI services will be used to record audio to streamline the production of minutes, action tables etc. Any recordings will be deleted immediately after minutes etc. are produced. If you have any questions about the use of AI, please email wrexhamcityboard@wrexham.ac.uk
- Members can request that information is not recorded in the minutes by stating “not for the minutes”.

1. Welcome and Introductions
2. Actions and updates from last meeting

#	Action Item	Responsible Party	Deadline/Notes
1	Invite Transport for Wales to a future meeting	Chair	Done – Peter Daniels attending September meeting
2	Contact all board members who are not regular attendees	Chair	Ongoing
3	Read the previous Long Term Plan	All Board Members	Before next meeting
4	Direct any unincorporated groups to AVOW for support.	All Board Members	When appropriate
5	Explore a mapping exercise to identify and promote existing Wrexham initiatives	TBC	Agenda item
6	Investigate a Wrexham database of local organisations	TBC	Agenda
7	Share information on £5k community group fund to support WCB PCC's scheme launches new round of funding to deal with the root causes of crime Office of the Police and Crime Commissioner North Wales	Andy Dunbobbin	Done (here)
8	Youth Supergroup: set up 2 youth workshops	MC	Agenda item
9	Multicultural Supergroup: set up 2 workshops	MC/Iolanda Banu	Agenda item
10	Establish clear internal comms tools for board (eg: questions, updates)	MC	No date specified
11	Organise open public sessions to promote transparency	MC / Board	No date specified
12	Finalize and launch Board website & branding	EM Creative & Koki Design	Branding done Website ongoing
13	Recruit PR firm to support communications	Chair	Done. Ceidiog PR
14	Contact Rhyl Board to learn about their PR approach	NE	Done
15	Promote AVOW's tent opportunity at Eisteddfod	All Board Members	Before August 2025
16	Create job specification and costs for Board Coordinator post	Moss Garde	Agenda item
17	Clarify uses of capacity funding for member orgs	Owen Davies	ASAP
18	Inform AH of any land/property available for Youth Hub	All Board Members	Agenda item
19	Establish governance structure for Supergroups	Board / Governance Taskforce	As Supergroups receive funds
20	Contact KTOD if interested in Governance Taskforce	All Board Members	N/A
21	Re-circulate Declaration of Interest forms	Natalie Edwards	Agenda item
22	Hold further discussion on Board's operational structure and update Terms of Reference	Entire Board	At a future meeting

3. Fuel for Bold Thinking: sharing brave ideas from elsewhere
4. Plan for Neighbourhoods – ‘Big Picture’ and strategic priorities
5. Introduction: City of Culture
6. Introduction: Business Improvement District
7. Engagement update
 - a. WrexFactor and Just One Thing dissemination
 - b. Website & Book of Wrexham
 - c. Supergroups
 - d. Mapping Wrexham – what, how, when?
8. Youth Hub update
9. Governance subgroup update
 - a. Discussion Paper
 - b. Procurement proforma
 - c. Register of Interest Forms
10. Recruitment
11. Any Other Business